

Town of Richford
Planning Commission Meeting
Minutes of 9/9/2024

Meeting called to order @ 6:00pm

Members Present: Arthur Pond, Rachel Dollar, Mark Waterhouse, Jacques Desautels and Renee Patterson

Guests: Emily Klofft, NRPC, Rowena Brown & Jane Larivierre, DRB, Kristen Shepherd, Selectboard, Marissa Tessier, Town Administrator, John Libbey, Zoning Administrator

Adjustments: Add minutes of 8/12/24

Minutes: April 8, 2024 Mark made a motion to accept the minutes as written, Arthur 2nd. All approved.
July 8, 2024 Rachel made a motion to accept the minutes as written, Jacques 2nd. All approved.

August 12, 2024 Arthur made a motion to accept the minutes as written, Rachel 2nd. All approved.

New Business:

a.) Members of the DRB suggested some revision/addition to the Town Zoning Bylaws. John provided a list and Rowena introduced each recommendation:

Section 4.1 Amend - regarding requiring a permit for repairing/replacing demolished and destroyed structures

Section 4.2 Amend- remove "non-residential" with "any" use of lot/structure shall not be re-established....

Section 5.1 Accessory Apt & dwelling unit -

A. 3) Floor space (State mandated)

Section 4.4 Non conformities

D Pre-Existing Small Lots: to add.....*and may be connected to municipal water and sewer.*

It was requested adding sections for:

*boundary adjustment to be permitted by the ZA and to define for what parameter

*short-term rentals to require permitting

*regulating farm animals in the village

*Minimum parking space requirements

We discussed each suggestion and the reasoning behind. The Planning commission will consider and review in subsequent meetings.

Other:

Mark made a motion to adjourn @ 7:29 pm

Respectfully submitted,
Renee J Patterson, Board Chairperson