

***Town of Richford***  
Planning Commission Meeting  
Minutes of 8/12/2024

Meeting called to order @ 6:02pm

Members Present: Arthur Pond, Rachel Dollar, and Renee Patterson

Guests: Emily Klofft, NRPC, Rowena Brown, DRB

Rowena informed the board of an upcoming Selectboard meeting to discuss options for ARPA funds use on Wednesday August 14th @ 6:00pm. Rowena requested a joint meeting of DRB, PC, and possibly Selectboard to discuss changes to the Zoning Bylaws to address perceived needs. We agreed to meet at the Planning Commission's next regular meeting on September 9th @ 6:00pm

Minutes: Minutes of April 8 and July 8 will be taken up at a later meeting to ensure a quorum of members present.

New Business:

a.) Update status of the Plan Survey - the number of responses have not been what was desired. We will extend the deadline in order to encourage more participation. Rachel offered to distribute more posters to include the Farmers' Market, Primary election, and Notch pharmacy. Arthur posted to the Richford Historical Society Facebook page. Renee will discuss with neighbors and the church communities to make aware of the survey.

b.) We reviewed the proposed format of the 2025 Plan. We thought the font selection and size were clear and easy to read. Graphs and visual aids were good and included a clear narrative summary. Colors were also favorable

c.) Community outreach to local organizations such as, REAC, Notch, Historical Society, MRBA, Churches, Ave Maria CCH.

Old Business:

a.) Plan review is ongoing.

Other:

Meeting adjourned @ 7:00 pm

Respectfully submitted,  
Renee J Patterson, Board Chairperson