

Town of Richford
Planning Commission Meeting
Minutes of 7/8/2024

Meeting called to order @ 6:00pm

Members Present: Mark Waterhouse, Rachel Dollar, Jacques Desautels, and Renee Patterson

Guests: Marissa Tessier, Town Administrator, Emily Klofft, NRPC

Adjustment: Add Minutes of 6/10/24.

Minutes: Rachel made a motion to accept the minutes of May 13, 2024 as written, Jacques 2nd - Approved. Mark made a motion to accept the minutes of June 10, 2024 as written, Rachel 2nd - Approved. Tabling minutes of April 8 to a later date to ensure a quorum of members present at that meeting.

New Business:

a.) Emily gave copies of the Plan survey posters and paper copies of the survey to be distributed. Notices will be posted throughout town and on the town website, Richford Economic facebook page and front porch forum to ensure maximum exposure.

Emily distributed an outline of the 2025 Plan and compared to the current plan. Some consolidation and realignment of content areas seemed appropriate and simpler and clearer than the current plan.

Old Business:

a.) Plan review is ongoing.

Other: We discussed filling the PC vacancy, one current vacancy. We looked at who's terms will be up for re-election in March. Marissa will find out if the Planning Commission meetings are required to be recorded by audio or video under the new open meeting law enacted July 1, 2024.

Meeting adjourned @ 6:43 pm

Respectfully submitted,
Renee J Patterson, Board Chairperson