

Planning Commission Meeting Minutes of 10/10/2022  
Meeting called to order @ 5.57pm

Members Present: Jacques Desautels, John Libbey, Sherry Paquette, Mark Waterhouse, Renee Patterson, and Arthur Pond

Guests: Michael Olio Town Administrator, Rowena Brown, DRB Chairperson

Adjustments: None.

No Permits-penalty? There currently are no penalty fees for violations of the zoning bylaws. Specifically those who do not obtain required zoning permits prior to construction or other improvements. Options considered were to assess a per square foot fee, doubling the original permit fee, a flat fee for all violations, or some kind of graduated fee structure. Consensus agreed to draft the fee schedule to consider for primary structure - \$200, secondary structure - \$100, and accessory structure - \$50. John will draft and bring it to the next meeting for review.

Bylaws updates:        Section 4.2b - after brief comment this item was tabled until another time.  
                                 Section 5.1 - Accessory Units: update to state standards. A) 3) amends to the square feet not to exceed 30% of floor space or 400 sq ft to 900 sq ft. - will bring this back at our next meeting.  
                                 Section 4.4D - Pre-existing small lots, to add "and if the lot can be connected to municipal water and sewer".

Minutes: Arthur made a motion to accept the minutes of 9/12/22 as written and Jacques 2nd. All in favor.

Meeting adjourned @7:00 pm.

Respectfully submitted,  
Renee J Patterson, Board Secretary