

***Town of Richford***  
Planning Commission Special Meeting  
Minutes of 10/23/2023

Meeting called to order @ 6:00pm

Members Present: John Libbey, Mark Waterhouse, Renee Patterson, Jacques Desautels, and Arthur Pond

Guests: Emily Klofft, NWRPC

No Adjustments to the meeting agenda.

Minutes: No minutes presented.

Grant Application: Grant Application for the revisions to the Town Plan was reviewed and approved by the Selectboard and signed by the Planning Commission chairperson. Outreach to the community for input on the revisions was discussed and decided we should send out some notices to the residence and have an open public meeting. Some issues to consider are zoning issues, new floodplain maps, streetscape improvements and housing.

Arthur Pond made a motion to accept the proposed application, 2nd by Jacques Desautels. Motion passed unanimously. The application was submitted to Emily Klofft from the Northwest Regional Planning Commission. The Application deadline is November 1st and should have a decision some time in December.

Assistant Zoning Administrator: The first selection had a change in schedule and it was determined that they could not fulfill the requirements of the position. Our second choice will be contacted to see if they are still interested and will be given the opportunity to begin if available.

Bylaws Update: Discussion ensued whether there should be restrictions concerning upkeep lawns and yards, and also restrictions regarding backyard farm animals.

Other: None

Meeting adjourned @ 6:50pm.

Respectfully submitted,  
Renee J Patterson, Board Secretary