



TOWN OF RICHFORD

Richford Town Hall
PO Box 236
94 Main St
Richford, VT 05476

Unapproved Minutes Select Board Meeting June 17, 2019

Chair Andy Derby called the meeting to order at 7 p.m. with the following select board members present: Linda Collins, Scott Coons, Jacques Desautels and Sherry Paquette. Others in attendance were: Joey Randall, Anita Sartwell, John Libbey, Sarah West, Scott Boyce, Dan Hale, Randy Farrar, Mark Carpenter, Rowena Brown, Mike Hranek and Melissa Magini.

Richford Ambulance Director Anita Sartwell reported that the Richford and Enosburg Ambulance services have made an agreement for coverage. EAS will respond to RAS calls for shifts when RAS is unable to provide crew needed, at a rate of \$25.00 per hour, per person for each run. This does not apply to mutual aid coverage. Sartwell said she would like to have a fundraiser to purchase needed radios. Sartwell said she is attending an EMT class and has a new member who will be joining her in the class.

Sartwell presented a job description for RAS Team Leader Josh Aldrich. The position pays \$3,500 per year or \$291.67 per month. The job duties include overseeing truck maintenance, ambulance supplies, ambulance building and scheduling.

Sartwell also proposed re-instating a policy from 2000 that would appoint an ambulance committee including citizens at large.

Rowena Brown and John Libbey discussed the number of Development Review Board members and asked that Andy Derby fill an open position. Paquette made a motion to appoint Derby with a second from Desautels. Motion passed. Derby abstained.

Zoning Administrator Libbey proposed a new zoning fee schedule, which would raise the certified mail fee to \$6.50 and the recording fees from \$10 to \$15 per page. Derby made a motion to approve and Collins made a second. Motion passed. As of July 1, 2019 the State Recording Fee will increase to \$15 per page.

Derby made a motion to re-appoint Jacques Desautels to the DRB with a second by Coons. Motion passed with Desautels abstaining. Derby then made a motion to re-appoint Rowena Brown, Valerie Martel and Heather Skilling to the DRB.

Paquette made a second. Motion passed.

Libbey reported on a letter Atty. Michael Gawne sent regarding fines on the Mashtear property in East Richford. John and Andy will view the property again and Paquette made a motion to ask Gawne to request that the Town recover over \$2000 in expenses either with cash or a lien on the property. Coons made the second with a second by Paquette. Motion passed.

Libbey said the planning commission brought up the condition of the old depot station on Province St.. In 2015 the railroad received a letter of abandonment and Libbey said he would send another letter, considering the deterioration of the building.

Libbey then spoke for the beautification committee and asked that they be allowed to plant two new trees on School St. Paquette made a motion to allow with a second by Coons. Motion passed.

Members of Queen Lil's ATV club of Richford approached the board to consider opening roads to four wheelers. Dan Hale, executive director of VASA, described benefits VASA can offer the town including enforcement, education and trail maintenance. He said the group has a master license with VTRANS which has the same parameters as motor vehicles. They will need an application from the town approving these parameters.

Officers for the Queen Lil group are: President Scott Boyce, Vice Mark Carpenter, Trail Coordinator Randy Farrar, Treasurer Amanda Woods, and Secretary Wendy Boyce.

Scott Boyce requested access to roads and main corridors and said VASA offers funding for trail maintenance. He also said the local club is willing to do an annual fundraiser with proceeds going to the town for trail maintenance or projects. He expressed that the town has a large number of residents in favor of the proposal. Hale said he will work on a proposal to present to the board at the next meeting. The goals are : working to tighten up rules and a responsibility to citizens and the environment.

Derby made a motion to accept the minutes of the June 3 meeting with a correction to the spelling of Sartwell's name. Paquette made the second. Motion passed.

Coons noted that the May 20 minutes left out the name of the recipient of comp time pay and, in light of the fact that salaries of other employees were mentioned, he wants the name of John Nutting ,who received comp time in the amount of \$13,807.71 on May 16, mentioned in these current minutes.

Derby spoke with Principal Beth O'Brien regarding the generator at the elementary school who told him it was purchased with a grant and the town has

the responsibility of maintaining it. He also questioned Desautels about the sign on Farrar St. hit by a truck. Desautels has contacted the State to replace it. Desautels also noted that Blouins will continue to deliver road fuel to the town garage. Fuel bids will go out soon.

Water and Sewer Commissioner Coons reported the work on Province St. is complete and there is a new break on River St. will be looked at this week. They will also use a camera to check a water issue at the Methodist Church on River St. He said water and sewer have been hooked up at the new River's Edge Snack Bar on Troy St.

Coons also mentioned selling some equipment that isn't used, if so, it will be advertised.

Paquette reported on buildings and said the stairs to the clock tower have been replaced and Neil Lovelette has generously offered to pay \$1,500 toward the \$3,000 bill. Brickwork on the town hall will start in July. Joey Randall noted that he fixed a lock on the ambulance door.

Collins reported some vandalism of plant pots and said the deputy sheriff is investigating and has a lead. She said SunRay will be here next week to adjust security cameras. She thanked Arkie Pond who has monitored the cameras this week and who will deal with the Sun Ray visit. Collins said she attended a Richford Center Cemetery meeting and has discussed filling in potholes with Coons. Collins also thanked the road crew and water and sewer for helping her do several projects on parks and playground. She said they take care of many requests without complaint.

Select board members declined riding on the 4th of July parade float citing other commitments. She also reminded board members to sign the weekly bills as a good way to watch the money being spent. As health officer she commented on a dog complaint on Eastern Ave.

Road Commissioner Desautels said he and Coons have looked at roads that are to be paved and are getting bids for a \$164,000 Class Two paving grant from the Guilmette Road to the Gendron Road. They will be paving the Golf Course Road, Intervale Ave. and Hillside Terrace. They will also take a look at a possible water issue on North Ave.

Resident Michael Hranek had several questions for the board. He asked if there is a policy on how to suggest things to the select board without coming to a meeting, if the town has a calendar of events, are, if there are any town jobs available, would the board hire a PR person to promote the community, why wasn't he chosen for a seat on the Planning Commission and where the contract is for the rail trail extension management?

Derby asked him to prioritize his questions. Collins said he can pick up a contract in the select board office, Desautels suggested that he was absent from too many planning meetings and he was given options for viewing or reading about meetings.

Derby reported that a Richford Town Facebook page (richfordvtselectboard) has been created with Melissa Magini volunteering as the Facebook administrator.

Derby also announced that Town Clerk Fletcher has hired Kylie Deuso to replace assistant clerk Sheila Record with the understanding that Deuso will then train to be town clerk.

The meeting adjourned at 9:30 p.m..

Submitted by:

Attest: